

December 1, 2009

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
December 1, 2009

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Council Members Aboubakr, Judson, Davidson, Marcantonio and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilwoman Marcantonio** moved and **Councilwoman Aboubakr** seconded to approve the following items on the consent calendar:

1. Minutes of November 3, 2009
2. Payroll Checks #42676 - #42708 in the amount of \$167,411.69 and Payroll Checks #42709 - #42727 in the amount of \$135,141.85
3. Claims Checks #65583 - #65663 in the amount of \$51,409.03 and Manual Check #65582 in the amount of \$1,087.09 and Claims Checks #65664 - #65665 in the amount of \$172.55
4. Public Participation Plan for Shoreline Update (AB 2283) (Resolution # 1088)
5. Business License Exemptions (AB 2284) (Ordinance #1458)
6. Renewal of Janitorial Contract (AB 2287)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

**Nancy Henderson**, 1204 Chambers Street. She invited everyone to an All-Comers Community Christmas Play and Sing Along on Sunday, December 20<sup>th</sup> between 6:00-8:00 pm at the Steilacoom Town Hall.

**PRESENTATIONS:**

**Steilacoom Historical School District – Levy Presentation**

**Sewer Comprehensive Plan Presentation**

**ACTION ITEMS:**

**Unrepresented Employee Pay Plan (AB 2270)(Res. #1087)**

**Town Administrator Paul Loveless** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilwoman Marcantonio** moved and **Councilman Davidson** seconded to approve Resolution No. 1087 adopting the pay plan effective January 1, 2010 for the unrepresented employees at 1%.

**NEW ITEMS:**

**Historic Preservation Special Tax Valuation Covenant (AB 2286) (Resolution #1090)**

**Town Planner Doug Fortner** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilman Davidson** moved and **Councilwoman Aboubakr** seconded to adopt Resolution No. 1090, authorizing the Mayor to sign the Historic Preservation Special Valuation Covenant with Jeffrey D. Gross and Peggy Fraychineaud Gross.

**NEW ITEMS CONT:**

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**Steilacoom Historical School District Number 1's Maintenance and Operations' Levy (AB 2288) (Resolution #1091)**

**Yes: All**

**Public Safety Fee (AB 2285) (Ordinance #1459) (Resolution #1089)**

**Yes: All**

**REPORTS:**  
**Mayor**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilman Smith** moved and **Councilwoman Aboubakr** seconded to approve Resolution No. 1091 encouraging the Town of Steilacoom's citizens to become informed and exercise their democratic right and duty to vote in the election on February 9, 2010.

**Town Planner Doug Fortner** delivered the staff report and responded to questions from the Council.

**Councilman Smith** moved and **Councilwoman Marcantonio** seconded to adopt Ordinance No. 1459 and Resolution No. 1089, thereby amending the Steilacoom Municipal Code and adopting a fee resolution regarding Department of Public Safety fees for inspections and other services.

**Mayor Lucas** reported the following:

- Asked Council to consider an upcoming decision as to moving the flag pole in front of Town Hall.
- Thanked the Steilacoom Public Safety Officers for their support of Lakewood Public Safety Officers.
- Thanked Nancy Henderson for suggesting and then organizing the Community Christmas Play and Sing Along for the holidays.
- There is a small boat taking on water across from Abitibi. The tribal police have been notified.
- This is the start of the second year of a two year budget. We expect virtually no money from the State or the Federal Government. However, due to the favorable bidding climate, planning is taking place within house for possible capital projects around Town.
- Keep in mind when talking to news reporters they often do not report the whole conversation. Often only a few words are quoted unfortunately.
- Recently the Mayor was surprised to learn that many communities and Pierce County have no employee payments for health benefits. Some also provide health benefits for Council members.
- Many communities are going towards cross training of employees to cut costs.
- Property tax collection within Steilacoom has been consistent with prior years. Resident utility payments are also tracking well.
- This is the last meeting of the year. Special thanks to Councilwoman Marcantonio and Councilwoman Aboubakr for their services working on the Council.
- Wished happy holidays to all.

**Administrator**

**Attorney**

**Public Works**

**Town Administrator Loveless** reported the following:

- This Friday is the holiday at Town Hall. The annual tree lighting takes place at 6:30 pm. Expect a visit from Santa. The Steilacoom High School choir will be singing.
- Reminded everyone of the Kiwanis meeting this Thursday at the Steilacoom High School starting at 7:00 am.
- The annual employee and volunteer holiday party is scheduled for December 10<sup>th</sup>.
- PSO Larry Whelan is still looking for reindeer to help with the elves and bells festivities in Town on Friday, December 18<sup>th</sup>.
- Starting December 21<sup>st</sup> the floor in Town Hall is being re-finished along with the historical pictures are being reframed.

**Attorney Hoffman** reported no new litigation.

**Public Works Director Burlingame** reported the following:

- Special thanks to the 42<sup>nd</sup> MP Brigade for helping with the Christmas tree in front of Town Hall. It is a beautiful tree.
- Recently worked with the Fort Lewis contractor to re-route the traffic from their detour. Successfully found a more direct route through Town.
- Thanked Terry Huber who was recently successful at getting a \$135,000 grant from Dept. of Commerce to upgrade our windows and heating and ventilation systems in many of our Town facilities.
- KBH was back in Town. The ramps on Rainier Street were redesigned and replaced at no cost to the Town due to a design deficiency.
- Blaine Street project is basically done. Drainage issues are being corrected. The cost of the entire project came in at \$30,000 under the bid.
- Actively working with the Parks Task Force in creating trail marker signs. Look for these markers being installed as we identify trails throughout Town.
- Wished everyone happy holidays.

**Council**

**Councilman Smith** reported the following:

- The semi truck that caused an obstruction at 6<sup>th</sup> and Martin Street is back.
- The radar sign on Old Military Road may not be working.
- The 3<sup>rd</sup> Street school crossing speed zone sign is not placed correctly.
- Thanked Councilwoman Marcantonio and Councilwoman Aboubakr for their contribution being on the Council.

**Councilman Judson** reported the following:

- As far as capital projects in Town, he agreed that now is an excellent time to take advantage of the savings.
- Regarding deer and wildlife in Town, he thought they were doing just fine.
- He asked about looking into the possibility of health insurance for council members.

**Councilman Davidson** reported the following:

- Long time resident Ken Light passed away on Thanksgiving.
- The public notice that is posted at Western State Hospital, does any one know what's going on? Answer: Will be included in the Friday update.
- Councilman Davidson does like the flag pole off to the side of Town Hall.
- He admitted that he will miss both Councilwomen.
- Wished everyone happy holidays.

**Councilwoman Marcantonio** reported the following:

- Regarding the ramps on Rainier Street, Mr. Marcantonio had observed that they were installed incorrectly.
- Before we pave, there seems to be a spring of water that crosses Cormorant Drive at the mail boxes.
- In response to the news reporters, they always state that Western State Hospital is in Steilacoom. Very irritating.
- Special thanks to the staff for supporting her for eight years.
- Merry Christmas and Happy New Year.

**Councilwoman Aboubakr** reported the following:

- This has been an incredible four years. She has learned so much. The people that work in Town are amazing.
- She has been promoted. She became a grandmother in November.
- Thank you for the experience.

**ADJOURNMENT:**

The December 1, 2009 regular meeting of the Steilacoom Town Council adjourned at 8:30 p.m.

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Town Administrator

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Mayor