

August 5, 2008

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
August 5, 2008

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Council Members Aboubakr, Judson, Davidson, Marcantonio and Smith. Staff members in attendance were, Town Administrator Loveless, Attorney Hoffman, Public Safety Director Drozynski, Public Works Director Burlingame and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilwoman Aboubakr** asked to be excused from voting on AB 2184, which was to set Sept. 2, 2008 hearing date, Aboubakr rezone and SEPA appeal.

**Councilman Smith** moved and **Councilwoman Marcantonio** seconded to approve the following items on the consent calendar:

1. Minutes of July 15, 2008
2. Payroll Checks #41974 - #41999 and #42023 - #42027 in the amount of \$157,234.64
3. Claims Checks #62936 - #63036 in the amount of \$493,719.98 and Manual Check #62934 - #62935 in the amount of \$3,983.52
4. Set Sept. 2, 2008 hearing date, Reasonable Measures(AB 2185)
5. Surplus Property (AB 2186)

**Yes: All**

**Councilman Smith** moved and **Councilman Davidson** seconded to approve the following item:

Set Sept. 2, 2008 hearing date, Aboubakr rezone and SEPA appeal (AB 2184)

**Yes: Smith, Davidson, Judson and Marcantonio**  
**Excused: Aboubakr**

**AUDIENCE INPUT:**  
**Non-Agenda Items**

**Larry Wilkinson**, 1016 Union Ave. He feels it is not ethical, for a councilmember who is a public or elected official, to have an undisclosed agenda or vested interest in an item. Ethically the issue should be brought forward ahead of time and the member should recuse themselves from voting. As a tax payer he feels used in this circumstance.

**Rebecca Morris**, 1006 Union Ave. She asked if they could hire crew members from the Town to cut trees on her property through the Tunnel of Trees? No, only private tree removal operators can be hired. The Town in the past has only provided flaggers for safety reasons.

**Noah Tchobanoff**, 2700 Webber Ct. He shared that Rural Metro is no longer servicing Lakewood, which has increased time response in Steilacoom for ambulance services. Advance life support time has dramatically increased. He expressed concern for the citizens.

**NEW ITEMS:**

**Reasonable Measures (AB 2179)**

**On-Call Engineering Contract (AB 2181)**

**Town Administrator Loveless** introduced the agenda bill.

Yes: All

**Public Works Director Burlingame** gave the staff report and responded to questions from the Council.

**Water Systems comprehensive Plan (AB 2182)**

**Councilman Judson** moved and **Councilman Davidson** seconded to approve the Proposal and Contract for Professional Engineering Services from Gray & Osborne Inc. dated July 28, 2008 as attached, and authorize the Mayor to sign the necessary documents as the Town representative.

Yes: All

**Public Works Director Burlingame** gave the staff report and responded to questions from the Council.

**Personnel Regulations Update (AB 2180)**

**Councilman Smith** moved and **Councilman Davidson** seconded to approve the Proposal and Contract for Professional Engineering Services from Gray & Osborne Inc. to provide an updated Water Comprehensive Plan in an amount not to exceed \$48,000.00, and authorize the Mayor to sign the necessary documents as the Town representative.

Yes: All

**Town Administrator Loveless** introduced the bill and responded to questions from the Council.

Yes: All

**Councilman Judson** moved and **Councilman Davidson** seconded to bring AB 2180 forward for action.

**Fuel Surcharges-Solid Waste/Recycling Rates (AB 2183) (Ordinance # 1441)**

**Councilman Judson** moved and **Councilman Davidson** seconded to modify the Personnel Regulation by adopting the changes identified in the draft accompanying Agenda Bill 2180.

Yes: All

**Town Administrator Loveless** gave the staff report and responded to questions from the Council.

**Councilman Judson** moved and **Councilman Smith** seconded to adopt Ordinance No. 1441 to amend Section 6.04.170 of the Steilacoom Municipal Code to include surcharges in Billing for Refuse and Recycling Services.

**REPORTS::**  
**Mayor**

**Mayor Lucas** reported the following:

- Recently visited Colorado Springs, CO and observed they have cancelled most of their asphalt projects due to the high cost of oil. It seems to be not only affecting our area.

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- Chambers Creek skim boarders is an approved event. A contest will occur at a later date. University Place is issuing them a permit.
- Many meetings have taken place with the Tribal Council. They have reached an agreement on where the port-potties and dumpsters will be located. No camping is allowed. They are expecting a huge fishing season this year.
- Recently met with the City of Fife and the Health Department to discuss how you dispose of items in your medicine cabinet. The City of Fife is taking the lead on this issue. Look for it in the future.
- Asked Council to consider the possibility, in 2009, of spending \$6,000 to televise our council meetings. No decision now.
- The day after the train whistle alternative past the Mayor submitted a grant to Pierce County Council requesting half the cost. Think optimistic.
- Shared a letter from the Washington Finance Officers Association acknowledging Paul Loveless for his achievements. Paul has received this award for 12 straight years.

**Administrator**

**Town Administrator Loveless** reported the following:

- Met with a representative from T.I.B. today in preparation for applying for grants for current and future projects.
- The Town recently met with Exceltek to discuss the Martin Street culvert. Funding sources will be investigated.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**Chief Drozynski** reported the following:

- ALS ambulance service in Town is a concern. Currently AMR, Rural Metro, Madigan Hospital and on rare occasions U.P. have helped transport. The dispatch center determines which medic unit responds.
- Pierce County has contracted with an outside alarm service company. Steilacoom addresses were inadvertently included. The Town provides its own services. Refunds will be issued.
- On Lexington Street, a bicyclist ran into a car yesterday. No one was seriously injured.
- A residential fire occurred on Braecrest Court, on July 30<sup>th</sup>. Twelve people responded from Town, along with the Cities of U.P., DuPont and Fort Lewis. Fire appears to have started in the garage. Smoke detectors alerted the home owners.
- A medical aid call occurred last Thursday involving a resident digging clams behind Chapman Loop. Anderson Island boat came to transport. Assess to the water way was a challenge.

**Public Works**

**Public Works Director Burlingame** reported the following:

- On July 26<sup>th</sup>, the Cherrydale electric feeder went down. Crews responded and replaced 200 ft. of cable. As a result the Town is shifting priorities by replacing the electrical cable down parts of Chambers Street, Short Street and Sequash Street in the next few weeks.
- The Crews are currently sealing cracks in the asphalt throughout Town. These repairs add life to the existing streets by preventing water seepage. The big concern is asphalt prices.
- Transportation Improvement Board is going through their grant process. Our new engineering company will be producing a grant application on behalf of the Town.
- Labor & Industry visited today. No violations to report. Flaggers were wearing all proper equipment and certifications were up to date.

**Council**

**Councilwoman Aboubakr** reported the following:

- Asked if the Town has an agreement with a towing company? No, it's a rotating list. She has observed that people are parking along the pioneer park sport fields. Answer – They are allowed. No parking restrictions in that area.
- Willow Tree Gardens gave the Town a beautiful flower basket. They hope to provide our flower baskets in the future.

**Councilwoman Marcantonio** reported the following:

- Recently took a walk with a resident to observe safety concerns at the intersection of Rainier Street and Union Street.
- Salmon Bake was a lot of fun. Looked like a success.

**Councilman Davidson** reported the following:

- Along Gove Street there are tall white stakes in private yards. Are those permanent? Answer – these are storm drain stubs. It's to the advantage of the homeowner to have them marked.
- The hydro seed that was planted along Gove Street is not growing. Answer – the contractor has been notified. It is under warranty.

**Councilman Judson** reported the following:

- Asked if the garbage contractor was coming to a Council meeting to discuss upcoming changes? Yes, the second meeting in September they will discuss automatic pick-up, one can for everything and contract renewal.
- In regards to the ambulance service issue, what would it cost for the Town to provide ALS services? What would the cost be to contract with U.P. or Lakewood for their services? According to the Chief it is a very costly service. A full study will be done.

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**Councilman Smith** reported the following:

- Noticed that the barrier at the end of 2<sup>nd</sup> street has been removed. Response - It will be replaced.
- In front of Salter's Point Elementary School there is a bent metal pole along the sidewalk that could cause damage.
- Recently visited the new dock which he was not overly impressed with. Although it seemed solid, it didn't look like a quality job.
- Noted that during the Salmon Bake, there were lots of trains that day.
- Seemed to remember that the Town had a volunteer fire department team that was made up of Town employee crew members.

**ADJOURNMENT:**

The August 5, 2008 regular meeting of the Steilacoom Town Council adjourned at 8:10 p.m.

**STUDY SESSION:**

A study session to discuss 2009-2010 Biennium Budget was convened at 8:18 p.m. The study session adjourned at 8:50 p.m.

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**Town Administrator**

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**Mayor**