

March 18, 2008

Steilacoom Town Council Minutes

CALL TO ORDER:

March 18, 2008

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Council Members Aboubakr, Davidson, Marcantonio and Smith. Staff members in attendance were, Town Administrator Loveless, Attorney Hoffman, Public Safety Director Drozynski, Public Works Director Burlingame, Street & Storm Crew leader Cox and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

PROCLAMATIONS:

Chloe A. Clark Statue

CONSENT CALENDAR:

Councilman Smith moved and Councilwoman Marcantonio seconded to approve the following items on the consent calendar:

Yes: All

1. **Minutes of March 4, 2008**
2. **Payroll Checks #41821 - #41838 in the amount of \$139,993.09**
3. **Claims Checks #62196 - #62275 in the amount of \$82,937.61 and Manual Check #62194 - #62195 in the amount of \$122,599.70**
4. **Letter of Understanding – AllianceOne (AB 2146)**

AUDIENCE INPUT:

Non-Agenda Items

Lisa Breitingner, 103 Montgomery Street. Expressed concern regarding the requirement that all improvements on homes located in the historical district of Town be required to get approval by the Historical Preservation Board before improvements can be done.

Kevin Callanan, 1114 First Street. The Steilacoom Historical School District recently formed a Citizen Advisory Committee on surplus school property. Workshops will be held 2:00 pm, Saturday, April 19 or 6:30 pm, Monday, April 21 to obtain input on the possible future uses of Pioneer Middle School.

NEW ITEMS

BPA Settlement Agreement (AB 2144)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilman Smith moved and **Councilman Davidson** seconded to authorize the Mayor to sign the Standstill and Interim relief Agreement, between the Bonneville Power Administration and the Town of Steilacoom.

Parking Lot Lease (AB 2139)

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Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Yes: All

Councilman Davidson moved and **Councilwoman Aboubakr** seconded to authorize the Mayor to enter into a lease agreement with Steilacoom Marine Services, Inc. to lease the parking lot abutting Commercial Street as Lots 1, 2 and 3, Block 5, Balch's Steilacoom, Pierce County, together with vacated alleys and portions of alleys abutting and together with a portion of Chambers Street.

**Saltar's Point Elementary
Safe Routes to School
Project, Bid Award (AB 2143)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilwoman Marcantonio moved and **Councilman Davidson** seconded to award the contract for the Saltar's Point elementary Safe Routes to Schools Construction Project contract to Les Russell Construction Inc. in a total amount of \$759,927.00 (including sales tax) and authorize the Mayor to sign the appropriate contract documents on behalf of the Town of Steilacoom.

**Proposed Construction Management Contract (professional services contract)-
Saltar's Point Elementary
Safe Routes to Schools
Project (AB 2140)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilman Smith moved and **Councilwoman Marcantonio** seconded to authorize the Mayor to sign a professional services contract with Exeltech Consulting Inc. for construction management of the Saltar's Point Elementary Safe Routes to Schools Improvement Project in an amount not to exceed \$136,038.00.

**Change Order #2, #3, #4 KBH
Construction Co. Steilacoom
Blvd./Rigney Rd. (AB 2142)**

Councilman Davidson moved and **Councilman Smith** seconded to approve Change Order #2 to KBH Construction Co. in the net credit amount of (\$2,391.00) plus applicable sales tax and authorize the Mayor to sign the necessary documents as the agency representative.

Yes: All

Councilman Davidson moved and **Councilman Smith** seconded to approve Change Order #3 to KBH Construction Co. in the net amount of \$3,605.00 plus applicable sales tax and authorize the Mayor to sign the necessary documents as the agency representative.

Councilman Davidson moved and **Councilman Smith** seconded to approve Change Order #4 to KBH Construction Co. in the net amount of \$2,275.00 plus applicable sales tax and authorize the Mayor to sign the necessary documents as the agency representative.

Rainier St. Reconstruction Project: Reconciliation and

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Project Closeout (AB 2141)

Yes: All

Councilwoman Marcantonio moved and **Councilwoman Aboubakr** seconded to amend the contract with Construct Co. Inc. for the Rainier Street Reconstruction Project, increasing the total contract amount from \$2,014,905.03 to \$2,067,776.94, an increase of \$52,871.91 and authorize the Mayor to sign the necessary documents as the agency representative.

REPORTS:

Mayor

Mayor Lucas reported the following:

- AWC will be in Yakima for a June meeting.
- Shared a letter from Dr. Himmler asking about the surplus Cherydale School property and Pioneer Middle School.
- The 42nd MP Headquarters unit deployed to Iraq on Sunday. Colonel Lois Beard will be in charge of the rear detachment.
- The Mayor will be meeting with Senator Patty Murray and ten other local Mayors in May.
- Puget Sound Partnership group met. Information is starting to be gathered.
- Kiwanis Easter egg hunt will be on Saturday.

Administrator

Town Administrator Loveless reported the following:

- Recently interacted with the press from the New tribune on recent public records article.
- Open Public Records Act – The Town of Steilacoom was found to be in full compliance.
- Fort Steilacoom building tenants are very happy with the lease of additional parking spaces.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Chief Drozynski reported the following:

- Our two new recruits will soon be at the half way mark with their fire training.
- In April, a reserve police officer, Ron Humprey, will start.
- Currently working on emergency plans with the school district.
- Working closely with the Health Department for planning distribution of a vaccine in case of a pandemic situation.

Public Works

Public Works Director Burlingame reported the following:

- Mr. Terry Mundorf is scheduled to be at the next Council meeting.
- Thanked the Mayor and Council for their cooperation tonight and keeping projects moving.
- Introduced Ken Cox, the Towns Street and Storm Supervisor, thanking him for all fine work that he does.

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Council

Councilwoman Aboubakr reported the following:

- Concerned about a tree along Western Road and Lafayette St.

Councilwoman Marcantonio had no comment.

Councilman Davidson reported the following:

- Thanked the Town for putting the sign back up at Pioneer Park.

Councilman Smith reported the following:

- Thanked Ken Cox for his great job.
- As a member of the Surplus School Property Advisory Committee he recently toured the current Pioneer School and was very surprised of its condition.

ADJOURNMENT:

The March 18, 2008 regular meeting of the Steilacoom Town Council adjourned at 8:00 p.m.

STUDY SESSION:

A study session to discuss PRB 2008 work plan was convened at 8:07 p.m. The study session adjourned at 9:50 p.m.

Town Administrator

Mayor